



## 2016 SEASONAL APPLICATION PROGRAM (SNAP) OVERVIEW

Sponsored by the Cumberland Valley Visitors Bureau

### Timeline

<b>Call for applications will be announced:</b>	<b>Monday, April 4, 2016</b>
<b>Applications accepted thru:</b>	<b>Friday, October 21, 2016</b>
<b>Applications reviewed:</b>	<b>Last Friday of Every Month</b>

### Eligibility

In order to be eligible to participate, the applicant must be:

- Located in Cumberland County, PA.
- A for-profit, not-for-profit or governmental enterprise.
- Meet Eligibility criteria.
- Must be a partner in good standing.
- Must be submitting an application that directly impacts Cumberland County, PA.
- Must be submitting an application that increases tourism or enhances the visitor experience.

**FINAL RELEASE VERSION 1.0**  
**April 4, 2016**



### **Cumberland Valley Visitors Bureau**

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## **Introduction**

The Cumberland Valley Visitors Bureau (CVVB), created in 2005 under the umbrella of the Cumberland Area Economic Development Corporation (CAEDC), is the official Destination Marketing Organization serving Cumberland County. The CVVB exists to generate visitor volume and spending by attracting business and leisure visitors, meetings or conventions and events to Cumberland Valley. The CVVB is funded by a county lodging tax that is assessed on each overnight stay in Cumberland Valley.

## **Mission**

The CVVB's mission is to promote Cumberland Valley as a tourist destination, attract visitors to the area, enhance the visitor's experience, and encourage and promote overnight stays.

## **Seasonal Application Program (SNAP) Purpose**

Since 2010, the CVVB has awarded over \$360,000 in grants to fund over 60 projects representing heritage, cultural, agricultural and experiential tourism. The SNAP was created in 2016 to compliment the annual Tourism Grant Program.

The SNAP is designed to help Cumberland Valley partners quickly fund small projects including: brochure printing, professional photography and videography, signage manufacturing and advertising for major events and to attract overnight visitors. **The SNAP does not cover any design costs.** SNAP applications are available for projects ranging from \$500-\$2,500.

## **SNAP Guidelines**

SNAP awards are chosen on the basis of merit and determined by an independent Review Panel. Applications are reviewed on a monthly basis. Applications that closely align with the CVVB Mission are stronger candidates than those that are not. When submitting an application, keep in mind that the end goal should be to promote and attract visitors to the area that will generate overnight stays, or enhance the visitor's experience. SNAP funds may not be applied to retroactive projects.

SNAP awards require design of the brochure, advertisement or sign to be turned in with the application. There will be no reimbursements for design, whether or not the program is funded. Submitting an application does not guarantee funding will be received.

Eligible applicants may submit one (1) SNAP application and one (1) Tourism Grant application per year. Funding will be received as a reimbursement once all required materials have been submitted.

All brochures, advertisements and signage must contain the Cumberland Valley destination logo. In some instances, the destination logo may be used on the landing page instead of the actual advertisement for advertising applications. Copies of brochures (minimum of 1,000), photos and video (digital files) must be provided to the Cumberland Valley Visitors Bureau upon completion of project. Advertising projects may require a brief report on how the ad performed.

### **SNAP Timeline**

The SNAP program is a first-come, first-serve, rolling program that accepts applications April 4 thru October 21, 2016. The last calendar day to submit a 2016 SNAP application is Friday, October 21, 2016.

SNAP applications submitted by the third Friday of every month will be reviewed by the Review Panel at the end of each calendar month. Once awarded, SNAP applicants have sixty (60) days to complete their project and submit their reimbursement invoice.

The SNAP is a reimbursement program. Once your project has been completed, a copy of all invoices from the vendor and all cancelled checks from your organization must be provided to the CVVB with an invoice to the CVVB for reimbursement. It takes approximately one month to receive your reimbursement.

### **Apply Now**

Download the application at

<http://www.visitcumberlandvalley.com/newsroom/tourismfunding/snap>