

GRAPEVINE WINE POURING SOCIETY

BYLAWS

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GRAPEVINE WINE POURING SOCIETY

BYLAWS

ARTICLE I - NAME

The name of this organization shall be the Grapevine Wine Pouring Society, hereafter referred to as the Society.

ARTICLE II - MISSION

The Society serves as ambassadors for Grapevine, Texas. The Society is dedicated to the promotion of the Texas wine and grape growing industry and is committed to providing viticultural and heritage benefits and promoting Grapevine, Texas.

ARTICLE III - AFFINITY

The Society will be affiliated with the Grapevine Convention and Visitors Bureau, hereafter known as the CVB. Any financial surplus at year-end from dues or other donated income will be donated to the CVB for the Society Public Art Fund and to help promote membership opportunities.

ARTICLE IV - GOALS

- Section 1 To provide volunteer services and activities to support the CVB through the cooperative efforts of the Society.
- Section 2 To provide specific volunteer services to the CVB for the operational execution of GrapeFest, Main Street Days, The New Vintage Wine and Gallery Trail and any other special events as requested by the CVB.
- Section 3 To promote Grapevine, Texas, as a historic community and to support the Texas wine and grape growing industry.

ARTICLE V - MEMBERSHIP

(A) ACTIVE MEMBERS

- Section 1 Active membership in the Society is open to individuals 21 years of age or older interested in participating in the production of special events to benefit the goals as listed in Article IV, and learning about the Texas wine and grape growing industry as listed in Article II.
- Section 2 Active membership constitutes one individual membership.
- Section 3 To be considered for Active membership, potential applicants must attend a regular monthly meeting. Potential members must meet with a member of the Membership Committee and be informed of the required volunteer services and express a desire to provide such services. At the next attended monthly meeting, applicant may submit a completed application for membership with the proper fees. Approved applicants will receive their Society signature items as listed in Article V, Section 5. New members will participate in an Active member Workshop for orientation.
- Section 4 Applications for Active membership must be submitted in writing to the Membership Chairperson accompanied by such dues as prescribed.
- Section 5 Approved applicants will receive the Society signature items, which consist of a unique, custom, pewter name medallion, a burgundy-colored vest with silver buttons, wine tool, and handbook, to be retained by the member as long as membership is in good standing. All items with exception of the pewter medallion and wine tool are to be returned to the Society at the cessation of Active membership.
- Section 6 Active membership shall be continuous until the member resigns in writing to the Society and the Grapevine CVB.
- Section 7 Active members shall complete TABC (Texas Alcohol and Beverage Commission) training within 90 days of joining the Society and keep their certification current.

Section 8 All members are required to attend a minimum of 5 meetings per year. Members are required to provide a minimum of 12 volunteer hours per year. GrapeFest People's Choice, Main Street Days and the New Vintage Wine and Gallery Trail are the primary events requiring volunteers. It is requested that each member provide at least 6 volunteer hours of their 12 hours during GrapeFest.

A member will be deemed as being inactive after not volunteering their services for a period of one calendar year, January thru December. All names of such members will be presented to the Executive Committee. The Committee will decide on a case by case basis whether the member in question will be allowed continued membership in the Society.

Section 9 Active members shall always present themselves in a manner as to project a positive, professional demeanor as a representative of the Society, the CVB and the Texas wine industry. Active members will not utilize membership or any Society event, activity, or function as a means for soliciting or promoting personal interests or activities. When pouring at Society sanctioned events, members shall not be a representative for a specific winery.

Section 10 Active membership can be annulled by a vote of the Executive Committee if any member disregards the central idea of Article V, Sections 8 and 9. One or more Active members must petition the Executive Committee in writing for an annulment consideration to commence.

ARTICLE V - MEMBERSHIP

(B) ASSOCIATE MEMBERS

- Section 1 Associate membership (\$100 per year) in the Society is open to businesses interested in supporting the Society and its goals.
- Section 2 Associate membership constitutes one business membership.
- Section 3 Application for Associate membership must be submitted in writing accompanied by such dues as prescribed.
- Section 4 Associate members will receive a plaque indicating membership.
- Section 5 Associate membership in good standing shall be defined as having paid the set annual dues within 30 days of the annual renewal date.

(C) HONORARY MEMBERS

- Section 1 Honorary memberships are meant to honor those that have had many years of involvement with the Society and have become unable to perform volunteer duties as requested by the Society.
- Section 2 Nominations for this honor may come from either the Executive Committee or in writing from an Active member in good standing.
- Section 3 Honorary memberships will be free of annual Society dues, be non-voting and will be approved by a vote of the membership during a regular monthly meeting.
- Section 4 Honorary members may retain their burgundy vest.

ARTICLE VI - OFFICERS

- Section 1 The Officers shall consist of a President, Vice President, Secretary/Treasurer, Immediate Past President, Membership Chair, Special Events Chair, and the CVB Liaison.
- Section 2 The President shall:
- Preside over all meetings of the general membership of the Society.
 - Perform such other duties as are incidental to the position as may be prescribed by the CVB.
 - Be an ex-officio member of all committees of the Society.
 - Attend Executive Committee meetings.
- Section 3 The Vice President shall:
- Preside in the absence of the President at all meetings of the membership.
 - Assume the office of President should the President for any reason be forced to resign from his or her responsibilities. Such service shall not preclude the Vice President from serving a full term after the next selection of officers.
 - Attend Executive Committee meetings.
- Section 4 The Secretary/Treasurer shall:
- Report all payments received.
 - Sign off on all payments made by the CVB on behalf of the Society.
 - Attend Executive Committee meetings and report the Society's financial status.
 - Present a financial status quarterly at Society meetings.
- Section 5 The Membership Chair shall:
- Develop renewal notices.
 - Order and deliver all uniform accessories to new members.
 - Ensure members are aware of activities of the Society.
 - Keep the membership roster and identify delinquencies.
 - Be responsible for informing all prospective new members of the requirement for annual volunteer service hours.
 - Attend Executive Committee meetings.
 - Coordinate and deliver new member training.
 - Manage TABC certification.
- Section 6 The Immediate Past President shall:
- Serve as advisor to the President.
 - Attend Executive Committee meetings.
- Section 7 The Special Events Chair shall:
- Recruit and coordinate volunteers for all special events, e.g. GrapeFest, Main Street Days and any other CVB sanctioned event.
 - Supervise volunteers at events.
 - Attend Executive Committee meetings.
 - Record volunteer hours.

ARTICLE VII – ELECTION OF OFFICERS

- Section 1 Forms for nomination of Officers will be distributed at the August meeting each year. To be considered for the positions of President, Vice President or Secretary/Treasurer, one must have served as a Committee Member of a Committee for a minimum of one year. Compilation of the Officer nominations will be presented to the membership at the September meeting for consideration. Voting for new Officers will be conducted at the October meeting. Installation of new Officers will take place at the November meeting. All Officers except the CVB Representative shall hold office for no more than two (2) consecutive terms.
- Section 2 All Officer positions will have a term limit of two years. The terms will be staggered to aid in business continuity of the Society. The offices of President and Membership Chair will begin the two-year term with the election held in even numbered years. The offices of Vice President, Secretary/Treasurer, and Special Events Chair will begin the two-year term with the election held in odd numbered years.
- Section 3 In the event an existing Executive Committee position is open due to the end of the term and the pending election, and an existing Executive Committee member chooses to run for that open position or is nominated, they may do so. If elected to the open position, the vacated position will be filled during a special election at the November meeting. The individual elected during the special election will serve the remaining term of that office to which they were elected, as outlined in Article VII, Section 2.

ARTICLE VIII - COMMITTEES

- Section 1 The President of the Society may create such committees and designate their duties as are needed to carry out the programs and activities of the Society. The President of the Society or his or her designee shall select the members of each committee and shall appoint a Chair for each committee from Active members in good standing for the Society.
- Section 2 Committee Chairs shall call and preside over all committee meetings and shall coordinate committee activities with the advice and counsel of the Society President, Society liaison from the CVB and Executive Director of the CVB.
- Section 3 The Special Events Committee shall consist of at least three Active members in good standing. It will be responsible for recruiting Active members in sufficient numbers as needed for volunteer service as listed in Article II and IV. The Committee shall assist the Events Chair as needed.
- Section 4 The Membership Committee shall consist of at least three Active members in good standing. It will be responsible for assisting the Membership Chair in ordering and delivering membership apparel to new Active members, updating membership roster, developing renewal notice lists, and identifying delinquencies. The Committee shall assist the Membership Chair as needed.
- Section 5 The Travel and Education Committee shall consist of at least three Active members in good standing. It will be responsible for planning Society educational activities including speakers for meetings and other topical education opportunities. The committee shall also assist in planning and implementing any excursions or events of such a nature as to be deemed appropriate for the membership such as wine dinners, special tastings, winery visits and tours, etc. The Committee shall assist the Travel and Education Chair as needed.
- Section 6 The Executive Committee shall consist of the President, Vice President, Secretary/Treasurer, Membership Chair, Special Events Chair, Society liaison from the CVB and the Executive Director of the CVB. This committee shall be responsible for generating a plan of work and providing leadership for the Society. The Executive Committee shall meet as necessary between meetings or as required by the CVB.
- Section 7 The Operations Committee shall consist of a minimum of three Active members in good standing. The committee will be responsible for the set up and clean up at each monthly meeting.

ARTICLE IX - MEETINGS

- Section 1 The Society shall meet 10 times per year with a predetermined calendar.
- Section 2 Each regularly scheduled meeting shall involve an educational wine pouring or presentation featuring Texas wine.

ARTICLE X - DUES

- Section 1 The Society dues shall be determined by the Executive Committee. Society dues shall be used exclusively to support the Mission and Goals of the Society as specified in Articles II and IV.
- Section 2 Dues will consist of an initial membership fee with an annual renewal fee due on October 1 of each calendar year. If you join January thru June and pay the new member fee, then the renewal fee is due in October. If you join after June and pay the new member fee then the renewal fee will be waived until the following year in October. Active membership in good standing shall be defined as having paid the required annual dues within 30 days of the annual renewal date.
- Section 3 Active membership privileges will lapse after 30 days of delinquent dues and membership will be dropped after 90 days of delinquency. Any member whose dues shall remain unpaid for a period exceeding 90 days following the due date shall forfeit all privileges of membership and shall relinquish his/her signature items.
- Section 4 Additional costs may be incurred by members to pay for the annual dinner, educational instruction, travel expenses, or other opportunities.

ARTICLE XI - DISSOLUTION

Upon dissolution, funds or assets available shall first be used to pay any and all indebtedness of the Society. Remaining funds shall be donated to the Grapevine Public Art Fund.

ARTICLE XII - INDEMNIFICATION

To the full extent by the City of Grapevine, CVB, or any other applicable laws as presently or hereafter in effect, the Society shall indemnify directors, officers, employees, and agents of the Society against any asserted liability or incurred expense arising out of his or her capacity as a director, officer, employee, or agent of the Society.